

MINUTES  
VILLAGE OF ELBURN BOARD OF TRUSTEES  
October 1, 2018

Board Members Present: President Jeff Walter, Trustees: Ken Anderson, Sue Filek, Bill Grabarek, Dave Gualdoni, Patricia Schuberg, Matt Wilson

Board Members Absent: None

Staff Members Present: Village Administrator John Nevenhoven; Finance Director Doug Elder; Village Attorney Britz; Police Chief Nick Sikora; Building Commissioner Tom Brennan; Public Works Supt Phil VanBogaert

Others Present: Blackberry Township Highway Commissioner Rod Feece; Layne Sr Project Manager William Balluff; Residents LeRoy Herra, Chuck Urbasek, Dan Kolzow, Dave Anderson, Esther Steel; Elburn Herald Reporter Susan O'Neill

1. Call to Order – Village President Jeff Walter called the meeting to order at 6:45 p.m.
2. Pledge of Allegiance – Trustee Gualdoni led the assembly in the Pledge of Allegiance.
3. Roll Call – A roll call vote ensued.
4. Public Comment, Awards & Presentations – None.
5. Omnibus Agenda (Omnibus Vote) – All items listed with an asterisk (\*) are considered to be routine by the Village Board or were recommended unanimously by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion on these items unless a Board Member or citizen so requests in which event the item will be removed from the Omnibus (Consent) Agenda and considered in its normal sequence on the Agenda.

\*Minutes

\* *Village Board Minutes*                      *September 17, 2018*

A motion was made by Trustee Schuberg, seconded by Trustee Wilson to approve the Omnibus Agenda. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Gualdoni, Schuberg, Wilson. Nays: None. Motion carried.

6. Mayor
  - a. Discuss Blackberry Township Road District Referendum – Blackberry Township Highway Commissioner Rod Feece discussed the road district referendum he was seeking for the upkeep of roads in the incorporated areas. He presented a township road map for trustees to review explaining the referendum was seeking 8 cents per \$100.00 of assessed valuation or approximately \$80.00 a year for a home with a value of \$300,000. If successful, the referendum would bring an additional \$45,000 to the village. Mr. Feece voiced concern about roadway safety in general, explained the challenges the district faced, and asked for the board's support. Questions and answers followed.

Resident Dave Anderson explained the need and the costs for such roadway improvements and asked the board to support the referendum. Mr. Feece stated he would be speaking to other municipalities and seeking their assistance. General dialog followed on how the referendum could be promoted through social media, etc. Full village board support was received.

7. Village Attorney – No report
8. Village Clerk – No report
9. Administration

- a. Discuss and Approve Ordinance 2018-24, Proposal to establish SSA #7 South Street Business Park – Village Administrator Nevenhoven discussed the background on this ordinance and the process it would follow to a public hearing, which was proposed to be held on October 15th.

A motion was made by Trustee Gualdoni, seconded by Trustee Grabarek to approve Ordinance 2018-24, Proposal to establish SSA #7 South Street Business Park. A roll call vote followed.  
Ayes: Anderson, Filek, Grabarek, Gualdoni, Schuberg, Wilson. Nays: None. Motion carried.

10. Building and Zoning – No report

11. Finance Department

- a. Discuss Treasurer's Report – Finance director Elder reported in comparing the report for August of this year as compared to last year, the Village has approximately \$704,000 more. However, he cautioned the board there was over \$1.0M in project costs still pending. He proceeded to list the projects.
- b. Discuss and Approve replacing Windows 7 Computers – Director Elder reminded the board the village's computer equipment is on a rotation basis. Approval would bring this round of computers up to the Windows 10 program. Total cost is \$14,754.03.

A motion was made by Trustee Gualdoni, seconded by Trustee Wilson to approve the replacement of Windows 7 computers. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Gualdoni, Schuberg, Wilson. Nays: None. Motion carried.

12. Police Department

- a. Discuss and Approve the Village Hall / Police Department Fence Replacement – Chief Sikora discussed the location of the fencing to be replaced due to missing sections and disrepair. The garbage enclosure was also reviewed under this bid. He sought bids from four fence companies for cedar and pine wood. The low bid was with Paramount Fence for \$6,290.00 and includes the removal/disposal of the old fence and installation of the new cedar fencing. A question and answer session followed regarding where costs sat within the budget.

A motion was made by Trustee Schuberg, seconded by Trustee Gualdoni to approve the Village Hall / Police Department Fence Replacement. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Gualdoni, Schuberg, Wilson. Nays: None. Motion carried.

- b. Discuss and Approve Purchase of Portable Speed and Data Sign – The chief discussed the versatility of the proposed speed/data signs, i.e., portable, rechargeable battery operated, and could be used to collect data for traffic counts and speed traffic studies. Chief Sikora stated he applied for and was awarded a ComEd grant which would be reimbursed to the village. Concern was raised about securing the signage and locking it.

A motion was made by Trustee Schuberg, seconded by Trustee Grabarek to approve the purchase of Portable Speed and Data Sign. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Gualdoni, Schuberg, Wilson. Nays: None. Motion carried.

13. Public Works Department – Supt Phil VanBogaert provided updates on the curb/sidewalk projects at Prairie Valley, the downtown sidewalk project (about 50% completed) and the Stetzer water main project. Five tree species are recommended by Doty Nursery for the downtown area. VanBogaert reminded the board the public works department would be maintaining the trees. Discussion followed on the nursery's tree recommendation, wherein Mayor Walter suggested the board review the tree list and return next meeting with recommendations.

14. Bills

- a. Approve the Bills List – A motion was made by Trustee Grabarek and seconded by Trustee Filek to approve the bills for Monday, October 1, 2018 for \$62,600.28. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Gualdoni, Schuberg, Wilson. Nays: None. Motion carried.

15. Executive Session – None

16. Other Business – Village Administrator Nevenhoven provided an update regarding the trash/recycling/compost bin exchange with the Village's new waste hauler. Overall he believed the exchange process was going well and pickups will remain on Wednesday. Mayor Walter shared positives of using the new compost bins.

17. Adjourn - Trustee Gualdoni motioned to adjourn the meeting at 7:32 p.m. with Trustee Filek seconding the motion. The motion passed by a unanimous voice vote.

Respectfully submitted,

Celeste Weilandt, Recording Secretary  
For Diane McQuilkin  
Village Clerk