

MINUTES  
VILLAGE OF ELBURN BOARD OF TRUSTEES  
SEPTEMBER 4, 2018

Board Members Present: President Jeff Walter, Trustees: Ken Anderson, Sue Filek, Bill Grabarek, Patricia Schuberg, Matt Wilson

Board Members Absent: Dave Gualdoni

Staff Members Present: Village Administrator John Nevenhoven; Finance Director Doug Elder, Village Attorneys Britz & Bill Thomas, Police Chief Nick Sikora; Building Commissioner Tom Brennan; Public Works Supt Phil VanBogaert; Village Engineer Dave Burroughs

Others Present:

1. Call to Order – Village President Jeff Walter called the meeting to order at 6:45 p.m.
2. Pledge of Allegiance – Trustee Filek led the assembly in the Pledge of Allegiance.
3. Roll Call – A roll call vote ensued.
4. Public Comment, Awards & Presentations – None
5. Omnibus Agenda (Omnibus Vote) – All items listed with an asterisk (\*) are considered to be routine by the Village Board or were recommended unanimously by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion on these items unless a Board Member or citizen so requests in which event the item will be removed from the Omnibus (Consent) Agenda and considered in its normal sequence on the Agenda.

\*Minutes

<i>*Village Board</i>	<i>August 20, 2018</i>
<i>*Committee of the Whole</i>	<i>August 20, 2018</i>
<i>*Executive Session Minutes</i>	<i>August 20, 2018</i>

A motion was made by Trustee Wilson and seconded by Trustee Schuberg to approve the Omnibus Agenda. A roll call vote ensued. Ayes: Ken Anderson, Filek, Grabarek, Schuberg, Wilson. Nays: None. Motion carried.

6. Mayor
  - a. Mayor Walter and Trustee Grabarek met with the owner of the vacant lot on Main Street located between Paisano's and the CPA office. The Village is interested in using/leasing/purchasing the parcel as event space, farmers market, etc. The owner will think about it and make a decision. The Board will be kept informed about this.
7. Village Attorney – No report
8. Village Clerk – No report
9. Administration
  - a. Village Hall building access key fobs have been distributed to all Village Board members. The Village Hall expansion project is almost complete.
  - b. Garbage and recycling carts from the Village's new waste hauler are in the lobby of the admin office for the public to view.



10. Building and Zoning
  - a. Discuss and Approve Ordinance 2018-22 A Sign Variance for the Shodeen Design Center, 730 S Elizabeth Street – A motion to approve was made by Anderson and seconded by Schuberg. Building Commissioner Brennan will confirm the reference in the Ordinance is accurate. A roll call vote ensued. Ayes: Ken Anderson, Filek, Grabarek, Schuberg, Wilson. Nays: None. Motion carried.
11. Finance Department – No report
12. Police Department
  - a. Chief Sikora advised a background investigation for a new part-time officer candidate is underway.
  - b. The department is short-handed right now with one full-time and one part-time officer on leave.
  - c. The Police Department is getting settled into their new space with the completion of the Village Hall expansion.
  - d. The ABATE motorcycle event will occur on October 14 and they will apply for a Special Event Permit. The Governor of Illinois is scheduled to attend.
  - e. The HBO filming in town should be complete now. The event went smoother this time—HBO hired more security. Only one complaint was received regarding mail delivery. Some downtown businesses received reimbursement from HBO for loss of business.
13. Public Works Department
  - a. Public Works Supt Phil VanBogaert Media exchange for Well 3 is scheduled for October.
  - b. Work on Well 3's chlorine injection will begin soon. Residents in the north side of town have been experiencing smelly water. Currently chlorine is injected prior to WRT which combined with the summer heat and low water use contributes to the issue. A re-route to inject chlorine after WRT will be installed.
  - c. The swale at South Street and Thryselius through the gun range is being cleared of garbage trees. Frasz agreed to define the swale in order to better manage the over ground water. Vacating some of the old drainage in lieu of new routing will be on a future Board agenda. The new pipes are over-sized and should not flood going forward.
  - d. VanBogaert reported the downtown sidewalk replacement project began today. The contractor will dig a test hole to expose the AT&T double-decker duct banks on the east side so we can determine whether or not trees within the sidewalk are an option. The duct banks cannot be removed. Village Engineer Dave Burroughs distributed maps showing the proposed tree locations. Only five trees are planned due to the existing tree in the parking lot on the east side. Midwest Ground Cover said we need at least 3' of space above the duct banks for trees with a hole that is 4'x4'. We would most likely go with a 6'x4' grate. As far as sidewalk replacements, the west side will be completed first. All but 6-7' of sidewalk will be installed initially so contractors can put in utilities. Replacement of the street lights was discussed—half will be done at a time so the street will not be completely dark. Good news—there is only one lead service to deal with. There was discussion if trees aren't a possibility, would more intense shrubbery (similar to Geneva Commons) be possible. Mayor Walter said the Village will ask the Chamber for support to help maintain trees or plantings. All permissions have been obtained from IDOT.
  - e. The Stetzer Street Water Main Project will begin on September 10.
  - f. The Prairie Valley MFT preconstruction meeting will occur soon and construction will begin in the next couple of weeks.
14. Bills
  - a. Approve the Bills List – A motion was made by Trustee Grabarek and seconded by Trustee Filek to approve the bills for Tuesday, September 4, 2018 for \$107,709.35. A roll call vote ensued. Ayes: Ken Anderson, Filek, Grabarek, Schuberg, Wilson. Nays: None. Motion carried.
15. Executive Session –No Executive Session was held.
16. Other Business – None

17. Adjourn - Trustee Grabarek motioned to adjourn the meeting at 7:19 p.m. with Trustee Wilson seconding the motion. The motion passed by a unanimous voice vote.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Diane McQuilkin", with a long horizontal flourish extending to the right.

Diane McQuilkin  
Village Clerk