

MINUTES
VILLAGE OF ELBURN PARKS COMMISSION
AUGUST 21, 2018

Members Present: Dave Dickinson, Chairman Dan Kolzow, Dawn Kuefler, Brian McCarty (arrived at 7:16pm), Rob Reilley

Members Absent: Patrick Leach, Amy Szumny

Staff Members Present: Village Administrator John Nevenhoven

Others Present:

1. Call to Order – Chairman Kolzow called the meeting to order at 7:00 p.m.
2. Pledge of Allegiance – Chairman Kolzow led the assembly in the Pledge of Allegiance.
3. Roll Call – A roll call vote ensued.
4. Approval of Minutes – July 17, 2018 – A motion to approve the minutes was made by Kuefler and seconded by Dickinson. The motion carried by unanimous voice vote.
5. Public Comment – None
6. Commissioner Project Updates
 - a. Elburn Station Update – Kolzow advised the Village Board approved moving forward with the grant application process by a vote of 4-2. The Village Board still has questions and will move forward knowing they can stop the project at any time but realize they needed to move forward to get more answers. The “no” votes were due to budget and the fact that a CIP is not in place. There was also concern with the subject parcel being designated as “open space” vs. “park space.” Reilley reported he has ridden on the trail that has been installed in Elburn Station.
 - b. BBC Playground Update – McCarty reported the concrete is in and final grading and seed will occur. The sign has not been installed yet. Many compliments have been received. A few complaints regarding traffic and signage advising motorists to slow down/children playing have been received. The caution signs will be installed. A grand opening celebration was discussed. A Wednesday evening at 6:30pm (hopefully before Labor Day) was suggested with an unveiling of the park sign. McCarty will arrange for an ice cream truck to be on site and perhaps an outdoor movie can be shown. This will be publicized via Facebook.
 - c. Park Signage – The sign for Elliott Park was approved by the Village Board and the sign company has been authorized to move forward with building and installing the sign. Other parks need signage as well (with the exception of the rock sign at Prairie Park) with the same design. The American Legion is interested in working with the Village for a sign at the Veteran’s Memorial Park. It was suggested Byerhof Park be next on the list for a sign. Kuefler provided pricing for memorial plaques for benches. It was agreed the plaques will be in bronze. Kuefler will see if she can find better pricing for the plaques.
 - d. Folks on Spokes – Reilley is assisting with the event which is scheduled for Sunday, September 9, 2018. Funds will be donated to the Parks Commission. A meeting with the Chamber will be held this week to finalize plans.
 - e. Bike Rack Program – Reilley distributed a form used by another community that has a bike rack program. The form will be on the Village website for business owners to complete and submit—the donor may choose the rack style but the Village must approve to ensure it fits the desired location. Some potential locations for bike racks have been researched. Reilley will make business owners aware the program is in place.
 - f. Existing Park Improvements – Commissioners were asked to visit existing parks and make note of any suggested equipment additions. Seesaws are very popular. The bridge replacement and

refresh of Prairie Park Bridge is a need. Nevenhoven will follow-up with the Village Engineer regarding the bridge replacement, gazebo improvement and cement work.

- g. A Boy Scout Eagle Scout candidate wants to install benches near the ponds on Willow and Prairie Valley Streets. He has been speaking with the Superintendent of Public Works. The Boy Scout will find donors to cover cost of the benches.

7. Other Business – None

8. Adjourn - McCarty motioned to adjourn the meeting at 7:34 p.m. with Kuefler seconding the motion. The motion passed by a unanimous voice vote.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Diane McQuilkin", with a long horizontal flourish extending to the right.

Diane McQuilkin
Village Clerk