

MINUTES
VILLAGE OF ELBURN COMMITTEE OF THE WHOLE (COW)
AUGUST 6, 2018

Board Members Present: Trustees: Ken Anderson, Sue Filek, Bill Grabarek, Dave Gualdoni, Patricia Schuberg, Matt Wilson

Board Members Absent: President Jeff Walter

Staff Members Present: Village Administrator John Nevenhoven; Finance Director Doug Elder, Village Attorneys Britz & Bill Thomas, Building Commissioner Tom Brennan; Public Works Supt Phil VanBogaert

Others Present: Residents Dan Kolzow, Waste Management Rep Vaughn Kuerschner; Lakeshore Recycling Systems reps: Katie Neary, Municipal Manager & Joshua Connell, Managing Partner; Youth Outlook Executive Director Nancy Mullen, Elburn Herald Reporter Susan O'Neill; Hitchcock Design Project Designer Bridget Deatrck

At the Village Board Meeting immediately preceding this meeting, a motion to appoint Trustee Anderson as Temporary Chairman due to the absence of Mayor Jeff Walter was made by Schuberg and seconded by Gualdoni. The motion carried by unanimous voice vote.

1. Call to Order – Temp Chairman Anderson called the meeting to order at 7:46 PM.
2. Roll Call – A roll call vote ensued.
3. Public Comment – Vaughn Kuerschner, Waste Management Public Sector Representative, shared reasons as to why the Village of Elburn should continue their longtime partnership with Waste Management. While price is important, so is service and Waste Management has been in business for 40 years. Kuerschner requested the opportunity to continue as the Village of Elburn's solid waste provider.
4. Discussion:
 - a. Discuss Elliot Family Park Sign – Village Admin Nevenhoven said the park is open and is very successful. The Parks Commission has recommended the purchase of a sign for just over \$3K which includes installation. Funds are budgeted for the sign. When asked if the sign meets the Village's Sign Code, Building Commissioner Brennan said he will have to review the plan. There was consensus from the Board to move forward with the sign.
 - b. Discuss Elburn Station Community Park Concept Design – Nevenhoven said Hitchcock has prepared a plan in cooperation with the Parks Commission and Shodeen and this is the final concept plan. Bridget Deatrck, Project Designer from Hitchcock, presented the plan to the Board and explained grant possibility. The parcel is a 20+ acre site with a good portion being floodway. KDOT has been contacted regarding full access off of Keslinger Road which will require acquisition of additional property to the west of the subject site. Full access onto Keslinger Road will allow for additional parking. This is a good parcel for park development because there is room for expansion. Discussion ensued regarding floodway, requirements and restrictions. If approved, input from a civil engineer will be required to determine how to maximize use of the parcel. There is concern if a significant rain event occurs and the large amount of debris and damage as a result. A full FEMA investigation will be completed for flooding.

Suggest splitting the project into phases. OSLAD (Open Space Lands Acquisition and Development) is available with a match program up to \$400K. Hitchcock recently spoke with grant administrators who believe this project is a strong possibility. Village Board approval is necessary to move forward and the project must be fully developed within two years. The State

can provide half of the cost upfront and the Village and Shodeen would split the remainder of the cost.

Parks Commission Chairman Dan Kolzow said the Parks Commission is aware of the cost and difficulty of this development. It is a large parcel and would be a community park. The Parks Commission feels it is worth exploring and it is up to the Village Board to see if it can happen.

Nevenhoven referenced a letter from KDOT with comments on the concept including turn lanes on Keslinger into the parking area. This will require traffic studies. Cost of the traffic studies and the turn lanes are not included in the concept plan. Future Metra Station parking is still very conceptual and if not approved, street parking will be required. Maximum OSLAD funding is \$400K and the estimate for Phase 1 is \$960K. This means the Village would have to come up with approximately \$250K which does not include some other costs not included in the price tag. Deatrick said there is \$160K of contingency built in. OSLAD allows the opportunity to apply for additional funding on the same parcel and includes all development costs. A civil engineer must be involved to determine what is feasible.

Shodeen rep Patzelt said this is the third park Shodeen has put into a floodplain in Kane County so it is not uncommon. Hitchcock was involved with those parks as well. Patzelt stated Shodeen supports this plan and believes the parcel should be improved as a park. Shodeen will provide 50% of the non-grant funds and would like to proceed. Shodeen hopes the Village of Elburn will continue to the next step for the OSLAD grant. Kolzow said he feels it is feasible to develop the subject parcel in spite of the floodplain. There was discussion of other parks (Blackberry Creek baseball fields) within the Village that are located in a floodplain. Trustee Schuberg stated while the plan is interesting, would like to see if this will be possible when the pending long term CIP is in place.

Nevenhoven said the OSLAD grant process opened August 1 for 60 days and will be offered every other year. Deatrick will obtain additional information regarding engineering and provide to the Board who will revisit at the August 20 meeting. There was consensus from the board to move forward with this process.

- c. Discuss 2nd Quarter Police Report – Chief Sikora was absent. It was asked if the number of “building checks” listed in the report is accurate—it seems quite high. Nevenhoven will pass this question along to Chief Sikora.
 - d. Discuss Waste Hauling Proposals – At the direction of the Board, Nevenhoven stated staff issued an RFP for the Village’s waste hauling. Four proposals were received. Nevenhoven highlighted the differences. At the recommendation of Village Staff, there was consensus from the Board to switch to Lakeshore Recycling Systems. This will be on the next Village Board agenda for final action. A transition plan will also be discussed and finalized.
5. Other Business – None
6. Adjourn – Trustee Gualdoni moved to adjourn the meeting at 8:48 p.m. The motion was seconded by Trustee Wilson and passed by a unanimous voice vote.

Respectfully Submitted,



Diane McQuilkin
Village Clerk