

MINUTES
VILLAGE OF ELBURN PARKS COMMISSION
JUNE 19, 2018

Members Present: Dave Dickinson, Chairman Dan Kolzow, Dawn Kuefler, Patrick Leach, Brian McCarty, Rob Reilley, Amy Szumny

Members Absent:

Staff Members Present: Village Administrator John Nevenhoven

Others Present: Elburn Chamber President Annette Theobald

1. Call to Order – Chairman Kolzow called the meeting to order at 7:00 p.m.
2. Pledge of Allegiance – Chairman Kolzow led the assembly in the Pledge of Allegiance.
3. Roll Call – A roll call vote ensued.
4. Approval of Minutes – May 15, 2018 – A motion to approve the minutes was made by McCarty and seconded by Dickinson. The motion carried by unanimous voice vote.
5. Public Comment – Elburn Chamber President Annette Theobald was present and advised Folks on Spokes is taking a break from their event this year. In its place, the Chamber (and Parks Commission) would like to host a smaller event—perhaps a tour of Elburn’s parks, geocache at each park, prizes, etc. No date in September has been set as of yet—perhaps the Saturday after Labor Day. Advertising is important (flyers around town, Facebook posts, etc.). Reilley will take the lead and Dickinson will help with the route.

A thank you letter was received from the Blackberry BOLT race organizers.

6. Commissioners Project Updates
 - a. Scout Projects List – For the most part, the list includes benches. Reilley will post some smaller projects on Facebook.
 - b. BBC Playground Update – Drain tile has been received and will be installed later this week. Then we can proceed with the remaining tasks (mortar, soil, etc.). McCarty suggested another community help day when the mulch is delivered.
 - c. Park Signage – The parks sign design has been agreed upon by the Commission and need to get quotes now. Commissioners should bring quotes/information to the next meeting if they have a sign contact. Perhaps installation could be a Scout Project.
 - d. Prairie Park Repairs – No update. Nevenhoven will follow-up with the Village Engineer.
 - e. Bike Rack Program – Reilley has updated the brochure. The racks would be purchased by businesses and Elburn Public Works can install on public property only—not private property. The next step is to present to the Village Board. Kolzow and Reilley will present at the July 2 Village Board meeting. Other commissioners are also invited and Reilley will invite some of the business owners to attend.
 - f. Elburn Station Update – Kolzow presented two drawings prepared by Hitchcock Design with the Commission’s wish list compiled. The planner is looking for direction from the Commission as to how to proceed with design, etc. There was consensus from the Commission to go with Concept A. Estimated pricing was provided to the Commission and may end up being two small grants or one large grant. The parcel will be owned and maintained by the Village of Elburn. This facility could be a revenue generator for the Village. The project should be designed in its entirety but keep in mind where a break point would be if there are two grants. Restrooms, lighting, fields, tennis and basketball courts, skating rinks, shelters, playgrounds (keeping in mind the floodplain)

etc. were discussed. Re-routing of the drainage is a major project and may lose one of the fields as a result. Ideas to potentially decrease the price were discussed.

7. Other Business – There was discussion about a fitness park as an Eagle Scout project. There was consensus from the Commission that a timber and pipe concept is favorable vs. more industrial equipment.

Reilley reported the MS150 bike ride will come through Elburn this weekend on Saturday.

Reilley advised the Railside 4/7 sponsorship did not get approved by the Village Board but was approved by the Elburn Chamber of Commerce. While the Village Attorney said public funds should not be used to sponsor private events, the main purpose of the sponsorship is to get the Village of Elburn and the Parks Commission visibility and bring people to Elburn.

The (sledding) hill at Heritage Park was discussed. Nevenhoven said the idea is to re-shape what is remaining of the hill for sledding. Tow ropes would be a cool idea.

8. Adjourn - McCarty motioned to adjourn the meeting at 8:16 p.m. with Dickinson seconding the motion. The motion passed by a unanimous voice vote.

Respectfully Submitted,



Diane McQuilkin
Village Clerk