

MINUTES
VILLAGE OF ELBURN BOARD OF TRUSTEES
JUNE 4, 2018

Board Members Present: President Jeff Walter, Trustees: Ken Anderson, Sue Filek, Bill Grabarek, Patricia Schuberg, Matt Wilson

Board Members Absent: Dave Gualdoni

Staff Members Present: Village Administrator John Nevenhoven; Finance Director Doug Elder, Village Attorneys Britz & Bill Thomas, Police Chief Nick Sikora; Building Commissioner Tom Brennan; Village Engineer David Burroughs

Others Present: Residents Wayne Byerhof, LeRoy Herra, Chuck Urbasek; Attorney Richard Williams; Petitioner Joe Improta

1. Call to Order – Village President Jeff Walter called the meeting to order at 6:45 p.m.
2. Pledge of Allegiance – Trustee Filek led the assembly in the Pledge of Allegiance.
3. Roll Call – A roll call vote ensued.
4. Public Comment, Awards & Presentations – None
5. Omnibus Agenda (Omnibus Vote) – All items listed with an asterisk (*) are considered to be routine by the Village Board or were recommended unanimously by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion on these items unless a Board Member or citizen so requests in which event the item will be removed from the Omnibus (Consent) Agenda and considered in its normal sequence on the Agenda.

*Minutes

**Village Board*

May 21, 2018

A motion was made by Trustee Wilson and seconded by Trustee Schuberg to approve the Omnibus Agenda. A roll call vote ensued. Ayes: Ken Anderson, Filek, Grabarek, Schuberg, Wilson. Nays: None. Motion carried.

6. Mayor
 - a. The President of the ECDC met with the Elgin Development Corp who made recommendations on how to get the ECDC going. Making phone calls and joining a shopping center consortium were highly recommended. Board members are encouraged to let Walter or an ECDC member know if there is a company they would like to be contacted.
 - b. Congratulations to John Nevenhoven who retired from the Naval Reserve effective June 1 with 25 years of service.
 - c. Planning Commission candidate interviews are finished. The new Planning Commissioner will be announced at the next Board meeting.
7. Village Attorney – No report
8. Village Clerk – No report
9. Administration
 - a. Discuss and Approve Ordinance 2018-15 Establishing that "A" Street Shall be Known as Second Street – Kane County GIS asked that an ordinance be passed identifying "A" Street as Second Street. A motion to approve was made by Schuberg and seconded by Filek. A roll call vote ensued. Ayes: Ken Anderson, Filek, Grabarek, Schuberg, Wilson. Nays: None. Motion carried.

10. Building and Zoning

- a. Discuss and Approve Ordinance 2018-14 Approving a Variance to Expand a Legal Non-Conforming Use at 702 E North Street – Building Commissioner Brennan stated this was before the Planning Commission in May. It is an undeveloped lot with a small fenced area and used as a tow yard. The petitioner would like to increase the area of the nonconforming use by enclosing the entire lot and rent it for storage. The fence will meet the Village's screening requirements. A motion to approve was made by Grabarek and seconded by Schuberg. Brennan added no other improvements will be made to the property—it will remain gravel. The lot is for sale and until it sells, the petitioner would like to rent out storage space to increase profitability. The petitioner also owns another building on Paul Street. Weed maintenance with the gravel will be less of an issue. When asked about the culvert not being covered, Brennan stated the petitioner will complete all required improvements including bring the lot up to code with landscaping. A roll call vote ensued. Ayes: Ken Anderson, Filek, Grabarek, Schuberg. Nays: Wilson. Motion carried.

11. Finance Department

- a. Discuss and Approve Ordinance 2018-13 Prevailing Wage Rate – Finance Director Elder stated this is an annual approval and it will be on the next Village Board agenda for action.

12. Police Department

- a. Background checks are continuing on two part-time applicants.
b. MS Bike ride will go through Elburn on Saturday, June 23—1200 riders are expected. Elburn Police will provide traffic control and will bill the time back to the organization. Press releases will be issued closer to the date.
c. Bicycles from the evidence cage have been donated to a 501c3 organization in Chicago. After getting fixed, some will be sold and some will be donated to underprivileged and homeless.

13. Public Works Department

- a. Discuss and Approve the Purchase of a Lawn Mower – A motion to approve was made by Anderson and seconded by Wilson. A roll call vote ensued. Ayes: Ken Anderson, Filek, Grabarek, Schuberg, Wilson. Nays: None. Motion carried.

14. Bills

- a. Approve the Bills List – A motion was made by Trustee Grabarek and seconded by Trustee Schuberg to approve the bills for Monday, June 4, 2018 for \$180,242.17. A roll call vote ensued. Ayes: Ken Anderson, Filek, Grabarek, Schuberg, Wilson. Nays: None. Motion carried.

15. Other Business – None.

16. Executive Session – No executive session held this evening.

17. Adjourn - Trustee Wilson motioned to adjourn the meeting at 7:02 p.m. with Trustee Filek seconding the motion. The motion passed by a unanimous voice vote.

Respectfully Submitted, .



Diane McQuilkin
Village Clerk