

MINUTES
VILLAGE OF ELBURN PARKS COMMISSION
MAY 15, 2018

Members Present: Dave Dickinson, Chairman Dan Kolzow, Dawn Kuefler, Brian McCarty, Rob Reilley, Amy Szumny

Members Absent: Patrick Leach

Staff Members Present: Village Administrator John Nevenhoven; Public Works Superintendent Phil VanBogaert

Others Present: Residents Brendan Thomas, Bonnie Jardine

1. Call to Order – Chairman Kolzow called the meeting to order at 7:00 p.m.
2. Pledge of Allegiance – Chairman Kolzow led the assembly in the Pledge of Allegiance.
3. Roll Call – A roll call vote ensued.
4. Approval of Minutes – April 17, 2018 – A motion to approve the minutes was made by McCarty and seconded by Szumny. The motion carried by unanimous voice vote.
5. Public Comment – Boy Scout Brendan Thomas was present to discuss a possible Eagle Scout Project. He is interested in installing two benches and will conduct a fundraiser to pay for them (\$375/ea). Possible locations are at the Prairie Valley and Willow Street ponds. Other potential locations are Prairie Valley North near Walgreens and the path along Anderson Road. Brendan will put together a packet and inform the Parks Commission at a future meeting how he will fund raise, where the benches will go, etc.
6. Discuss Ideas for Elburn Station/Heritage Park – Kolzow attended a kickoff meeting with Hitchcock (park planners), Shodeen, etc. Hitchcock asked for documentation and a wish list from the Village which they will incorporate into their design. Almost the entire park is in a floodplain. There is a small section of land not in a floodplain where the restroom may be built. Regarding Heritage Park, interest seems to keep it more of a nature concept with hills and nature trails. Kolzow will try to attend a future HOA meeting for their input. Either way, a grant will be pursued. The hill will be closed and builders will not be allowed to take any more dirt. Shaping the hill alone will cost \$10-\$13K. Another meeting will be held and there should be information to share at the next meeting.
7. Commissioners Project Updates
 - a. Scout Projects – Reilley spoke with Sheila Albano who stated Finn Hansen is willing to do an Eagle Scout project other than the fitness trail. She requested a list of projects Scouts can work on—perhaps it can be put on Facebook for other groups interested in doing projects. Reilley will go through previous minutes and compile a list of projects.
 - b. BBC Playground Schedule – Public Works Supt VanBogaert said Public Works will start moving some of the playground equipment to the site tomorrow. VanBogaert recommended installing drain tile after the park is built due to the high water table. Due to elevation differentiation, VanBogaert recommended leveling the timbers which will involve more work and expense but the end result will be a better project. Delivery of wood chips has been post-poned until the end of the project. Logistics for the project was discussed. People from the HOA management company will be sent to help. A Nutoys rep and a consultant will be on site. Paisanos will donate pizzas for lunch and McCarty will provide drinking water from Jewel. A porta potty will be available. It was suggested a fence be installed around the site until the cement is set and the wood chips have been installed. Parks and Public Works personnel should arrive at 8:00am on Saturday. The public volunteers will arrive at 9:00
 - c. Elliott Park & Veterans Memorial Signs – Leach will provide a report next month.

- d. Garden Plots – VanBogaert said he needs to know where the driveway should be then the parking lot and plot areas can be staked out. The dirt hill on the parcel can be spread out and more dirt can be brought in as needed.
 - e. Prairie Park Repairs –Nevenhoven will follow-up with Village Engineer Burroughs to see if he visited the site.
 - f. New Bench Locations & Installation – In addition to the Eagle Scout project, there are additional donors interested in sponsoring benches. More benches need to be ordered—perhaps they can be ordered using Park funds since the garden plots have been post-poned this year. Before ordering more benches, would like to see what they look like—Public Works will assemble one. If acceptable, Nevenhoven will order five park benches and have them on the shelf.
8. Other Business – Reilley discussed the bike rack program. He spoke with some businesses at a Chamber event. Reilley suggests businesses purchase the racks and Village Public Works will install them. Regulations regarding placement on a public property will have to be researched. Reilley will revise and bring back to the Commission with conditions, etc. next month.

Reilley said Folks on Spokes will not be doing their event this year—it will be a Chamber sponsored event and will be discussed at the next Parks meeting.

Reilley said the Railside 4/7 is asking for sponsorship from the Village. A motion to recommend a \$200/Gold sponsorship to the Village Board was made by Szumny seconded by Dickinson. A roll call vote ensued. Ayes: Dickinson, Kolzow, Kuefler, McCarty, Reilley, Szumny. Nays: None. Motion carried.

Szumny inquired if subdivision impact fees can help pay for park projects. Kolzow said all current developers have fees locked in and Nevenhoven said for Elburn Station, it is land in lieu of cash. This is typically decided during the annexation process. Perhaps this can be considered with the next development that comes to town.

9. Adjourn - McCarty motioned to adjourn the meeting at 7:50 p.m. with Kuefler seconding the motion. The motion passed by a unanimous voice vote.

Respectfully Submitted,



Diane McQuilkin
Village Clerk