

MINUTES  
VILLAGE OF ELBURN BOARD OF TRUSTEES  
MAY 7, 2018

Board Members Present: President Jeff Walter, Trustees: Ken Anderson, Bill Grabarek, Dave Gualdoni, Patricia Schuberg, Matt Wilson

Board Members Absent: Sue Filek

Staff Members Present: Village Administrator John Nevenhoven; Finance Director Doug Elder, Village Attorneys Britz & Bill Thomas, Police Chief Nick Sikora; Building Commissioner Tom Brennan; Public Works Supt Phil VanBogaert

Others Present: Residents Wayne Byerhof, LeRoy Herra, Chuck Urbasek

1. Call to Order – Village President Jeff Walter called the meeting to order at 6:45 p.m.
2. Pledge of Allegiance – Trustee Wilson led the assembly in the Pledge of Allegiance.
3. Roll Call – A roll call vote ensued.
4. Public Comment, Awards & Presentations – None
5. Omnibus Agenda (Omnibus Vote) – All items listed with an asterisk (\*) are considered to be routine by the Village Board or were recommended unanimously by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion on these items unless a Board Member or citizen so requests in which event the item will be removed from the Omnibus (Consent) Agenda and considered in its normal sequence on the Agenda.

\*Minutes

<i>*Village Board</i>	<i>April 16, 2018</i>
<i>*Committee of the Whole</i>	<i>April 16, 2018</i>
<i>Executive Session</i>	<i>April 16, 2018</i>

A motion was made by Trustee Schuberg and seconded by Trustee Wilson to approve the Omnibus Agenda. A roll call vote ensued. Ayes: Ken Anderson, Grabarek, Gualdoni, Schuberg, Wilson. Nays: None. Motion carried.

6. Mayor
  - a. INC – Mental Health Services – Jerry Murphy, Executive Director – Jerry Murphy gave an overview of the program which provides mental health, substance abuse and developmental disability care for seven southern townships in Kane County. The townships in Kane County have been funding the program since the 1970s. A representative is at the Elburn Community Center each evening the food pantry is open.
  - b. Appoint Diane McQuilkin as Freedom of Information Officer and Open Meetings Designee – A motion to approve was made by Gualdoni and seconded by Schuberg. A roll call vote ensued. Ayes: Ken Anderson, Grabarek, Gualdoni, Schuberg, Wilson. Nays: None. Motion carried.
  - c. 2018 Arbor Day Proclamation – Mayor Walter read aloud the proclamation. The Arbor Day celebration held last weekend was well attended.
7. Village Attorney – Attorney Britz reported on Small Wireless Facilities Deployment Act which has been adopted and will be effective June 1, 2018. It is not entirely favorable to municipalities and the Village has 60 days from the effective date to pass an ordinance to require permits, collocation, etc. The idea behind this is for 5G technology which will use utility poles or wireless support structures. It raises lots of questions with no answers as of yet. Illinois Municipal League is working on a model ordinance. Board members should send any questions to Britz. More information will be provided as it becomes available.

8. Village Clerk – No report
9. Administration
  - a. Discuss and Select a Rebranding Company – Village admin Nevenhoven stated four marketing firms made presentations to the Board last week and asked if the Board was ready to make a decision. The Board agreed the two favorable companies are Paul Gregory and Custom Direct. Paul Gregory's price is 4x the bid from Custom Direct who has municipal experience. Discussion ensued if we are jumping the gun since we have not yet started ordinance review, etc. It was suggested that staff speak with Glen Ellyn, Niles and Roselle who worked with Custom Direct on their marketing plan. Elburn is "open for business." If we move forward with branding, how do we keep it alive and keep it going forward. There was consensus from the Board to direct Staff to contact Custom Direct's references (municipalities only) and find out more about the process.
  - b. Approve Village Hall Expansion Change Order #5 and #6 totaling \$7,650.72 – Nevenhoven said this is due to bad soils and the need for extra stone and footings support. A motion to approve was made Grabarek and seconded by Schuberg. A roll call vote ensued. Ayes: Ken Anderson, Grabarek, Gualdoni, Schuberg, Wilson. Nays: None. Motion carried.
  - c. Nevenhoven advised some of the front sidewalk at Village Hall must be removed to set up the sewer connection. He suggested redoing the entire front sidewalk to make it ADA compliant and uniform. The estimate is \$22K to do the entire sidewalk and Prairie Forge will handle the engineering. There was consensus to replace the entire sidewalk, as long as funds can be rearranged. It was also suggested to use less salt on sidewalks during the winter. Nevenhoven will research and report back to the Board.
10. Building and Zoning – No report
11. Finance Department – Finance Director Elder reported the following are routine end of year transfers and were budgeted.
  - a. Approve Contribution to Police Pension Fund for FY2017-2018 in the Amount of \$193,972 – Elder stated this amount was recommended by IDOI. A motion to approve was made by Gualdoni and seconded by Grabarek. A roll call vote ensued. Ayes: Ken Anderson, Grabarek, Gualdoni, Schuberg, Wilson. Nays: None. Motion carried.
  - b. Approve Transfers from General Fund to General Capital Fund for FY2017-2018 totaling \$960,350 – A motion to approve was made by Grabarek and seconded by Schuberg. A roll call vote ensued. Ayes: Ken Anderson, Grabarek, Gualdoni, Schuberg, Wilson. Nays: None. Motion carried.
  - c. Approve Transfer from General Fund to Recreation Fund for FY2017-2018 totaling \$47,204 – A motion to approve was made by Schuberg and seconded by Gualdoni. A roll call vote ensued. Ayes: Ken Anderson, Grabarek, Gualdoni, Schuberg, Wilson. Nays: None. Motion carried.
12. Police Department – Chief Sikora stated a train blocked traffic for over one hour this morning due to an emergency equipment malfunction. Officers re-directed traffic to Anderson Road.
  - a. Approve Ordinance 2018-12 Disposal of Obsolete Personal Property – Chief Sikora stated the list includes nonfunctional items that are obsolete, unrepairable, etc. A motion to approve was made by Gualdoni and seconded by Wilson. A roll call vote ensued. Ayes: Ken Anderson, Grabarek, Gualdoni, Schuberg, Wilson. Nays: None. Motion carried.
  - b. Approve Purchase of a Replacement Squad Car – Chief Sikora stated this includes the vehicle and associated items. The Village will save \$1,200 by using Suburban Purchasing Cooperative vs. Illinois State Bid. A motion to approve and not exceed \$46,450 was made by Gualdoni and seconded by Wilson. A roll call vote ensued. Ayes: Ken Anderson, Grabarek, Gualdoni, Schuberg, Wilson. Nays: None. Motion carried.
13. Public Works Department
  - a. Approve a Resolution to Appropriate \$209,625.00 of Motor Fuel Tax Funds – A motion to approve was made by Schuberg and seconded by Wilson. A roll call vote ensued. Ayes: Ken Anderson, Grabarek, Gualdoni, Schuberg, Wilson. Nays: None. Motion carried.
  - b. Approve a Professional Services Contract with Engineering Enterprises, Inc. for the 2018 MFT/Streets Program – A motion to approve was made by Schuberg and seconded by Gualdoni. A roll call vote ensued. Ayes: Ken Anderson, Grabarek, Gualdoni, Schuberg, Wilson. Nays:

- None. Motion carried. The work will be done after Elburn Days which will affect schools. Schools will be notified. It was suggested the map be posted on the Village website.
- c. Approve a Final Payment to Jetco, Ltd. In the Amount of \$11,000 for the First Street Elevated Water Storage Tank – A motion to approve was made by Gualdoni and seconded by Wilson. A roll call vote ensued. Ayes: Ken Anderson, Grabarek, Gualdoni, Schuberg, Wilson. Nays: None. Motion carried.
  - d. Public Works Supt. VanBogaert advised a water main repair will be completed tomorrow at the Meadows Apartments.
  - e. The fire department and Public Works employees are flushing hydrants through next week.
  - f. Anderson and Hicks street light wiring is complete and came in on budget. Waiting to hear back from ComEd to hook up the electricity.
  - g. The Stetzer project will break ground in the fall.

14. Bills

- a. Approve the Bills List – A motion was made by Trustee Grabarek and seconded by Trustee Schuberg to approve the bills for Monday, May 5, 2018 for \$780,736.49. A roll call vote ensued. Ayes: Ken Anderson, Grabarek, Gualdoni, Schuberg, Wilson. Nays: None. Motion carried.

15. Other Business – Mayor Walter stated the community park build in Blackberry Creek is scheduled for Saturday, May 19. Volunteers are needed. There was consensus from the Board to allow the Lions Club to place a portable mini library structure near the pond on Prairie Valley Street by John Steward Elementary School.

16. Executive Session – 5 ILCS 120(c)2 – Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees – No executive session was held this evening.

17. Adjourn - Trustee Grabarek motioned to adjourn the meeting at 8:20 p.m. with Trustee Gualdoni seconding the motion. The motion passed by a unanimous voice vote.

Respectfully Submitted,



Diane McQuilkin  
Village Clerk