

MINUTES
VILLAGE OF ELBURN PARKS COMMISSION
APRIL 17, 2018

Members Present: Dave Dickinson, Chairman Dan Kolzow, Dawn Kuefler, Patrick Leach, Brian McCarty, Rob Reilley, Amy Szumny

Members Absent:

Staff Members Present: Village Admin John Nevenhoven

Others Present: Residents Finn Hansen, Sheila Albano

1. Call to Order – Chairman Kolzow called the meeting to order at 7:00 p.m.
2. Pledge of Allegiance – Chairman Kolzow led the assembly in the Pledge of Allegiance.
3. Roll Call – A roll call vote ensued.
4. Approval of Minutes – March 20, 2018 – A motion to approve the minutes was made by McCarty and seconded by Kuefler. The motion carried by unanimous voice vote.
5. Public Comment – Eagle Scout candidate Finn Hansen from Elburn Boy Scout Troop 7 did research on outdoor exercise equipment for Prairie Park and distributed photos to the Commissioners. It was suggested perhaps the equipment could be “homemade” rather than purchased from a vendor. Hansen is requesting endorsement from the Commission and possible funding. Concern was expressed with the scale and cost of this project. Examples from more than one vendor as well as ideas and cost for homemade equipment were requested by the Commission. This will eventually require approval from the Village Board. Chairman Kolzow will be in touch with Hansen and this will be discussed further at the next meeting.

Kolzow advised a community project will occur in May to assemble a playground in Blackberry Creek. He asked this be shared with other Scouts for participation and community service hours.
6. Discuss Ideas for Elburn Station/Heritage Park – Park Planners, Hitchcock, will begin the planning process for Elburn Station Parks on May 2 from 3:00-4:00pm. Kolzow will attend the meeting and all Parks Commissioners are invited to attend if their schedule permits. A prioritized list from the Parks Commission is needed. The following (non-prioritized) list was brainstormed: 1) full-service restrooms (for the large field); 2) pavilions; 3) dog run; 4) skate park; 5) fields (lacrosse, etc.) 6) smaller playground for younger children; 7) exercise stations along trails; 8) storm water management; 9) parking; 10) storage facility for equipment; 11) restrooms, storage and pavilions should have electrical service. The Village will pursue a grant with Hitchcock’s assistance. McCarty suggested HOA involvement for Heritage Park and will reach out to them.
7. Commissioner Project Updates
 - a. Scout Projects – Reilley reported Leo Scouts have not gotten back to him. Kuefler may have an Eagle Scout candidate to do the bench/concrete project.
 - b. BBC Playground Schedule – McCarty advised Saturday, May 19, is the tentative date for the community build which should be finished in one day depending on how many volunteers. Commissioners were encouraged to speak to friends and neighbors to participate. Kolzow will contact the Blackberry Creek HOA for participation. Boy Scouts have been invited to participate. The Lions Club said they are interested and Dickinson will contact them. It was suggested the Chamber send out emails to members for volunteers. Elburn Public Works will participate with their equipment and will deliver the equipment to the site the day before the build. No rain date has been set. More details will be available the week of the build.
 - c. Elliott Park Sign – The playground equipment vendor will provide a sign.

- d. Veterans Memorial Sign – McCarty has someone who will drive around town and make recommendations to consistently sign all parks. The Village is currently working on rebranding.
 - e. Garden Plots – Will not happen this year—the proposed site is clay. Will distribute black dirt from the berm and bring in more from elsewhere (the Village owns the dirt mound in Blackberry Creek).
 - f. Prairie Park Repairs – The park is becoming an eye sore and a safety issue. A motion was made by Kolzow and seconded by Dickinson to recommend the Village Engineer assess the pavilion and cement for repair or removal. A roll call vote ensued. Ayes: Dickinson, Kolzow, Kuefler, Leach, McCarty, Reilley, Szumny. Nays: None. Motion carried. Nevenhoven will speak with the Village Engineer.
 - g. New Bench Locations & Install – The new benches are located at the Public Works building. Three of the five benches will be installed at the Elliott Family Park leaving two for elsewhere in town. This would be a good Eagle Scout project. Donors are needed for the two remaining benches—will donors be allowed to dictate where the benches are installed? Reilley will post on Facebook. Kuefler knows a Scout looking for a project and will talk to him.
 - h. Arbor Day – The Arbor Day festivities will occur on Saturday, April 28, 2018, 10:00 am at Village Hall. An open house at Village Hall following the event was discussed. Cookies and coffee will be provided.
8. Other Business – The Parks Commission is scheduled to present at the May 3 Chamber of Commerce Meeting at noon. All Parks Commission members are invited to attend if available.

Reilley would like to propose a bike rack program similar to the park benches. If a business purchases a rack, the Village will install it. What is the guideline for installing bike racks on a sidewalk? Reilley will follow-up with the Village and will draft some guidelines.

Reilley advised the Chief of Police is in favor of a bicycle registry with stickers. This will be useful in case someone's bike is stolen or in the event of an accident while out on the road. Reilley proposes a charge for the sticker and the Chief knows of a place to have them printed. Perhaps this is more of a public service than a parks function/fund raiser. Reilley would like to make Elburn a "bike town."

Everyone is invited to a fundraiser for the Elburn Food Pantry (Fund the Freezer) on Tuesday at the Legion from 6-8pm.

- 9. Adjourn - McCarty motioned to adjourn the meeting at 8:44 p.m. with Szumny seconding the motion. The motion passed by a unanimous voice vote.

Respectfully Submitted,



Diane McQuilkin
Village Clerk