

MINUTES
VILLAGE OF ELBURN
BOARD OF POLICE COMMISSIONERS
MARCH 22, 2018

Board Members Present: John Marshall, Secretary Judith Miller (arrived at 7:13 p.m.),
Chairman Judy VanBogaert

Board Members Absent:

Staff Members Present: Police Chief Nick Sikora

Others Present: Wayne Byerhof

1. Call to Order – Chairman VanBogaert called the meeting to order at 7:07 p.m.
2. Pledge of Allegiance – Chairman VanBogaert led the assembly in the Pledge of Allegiance.
3. Roll Call – A roll call ensued.
4. Public Comments – None
5. Approval of Previous Meeting Minutes – A motion to approve the February 28, 2018 minutes was made by Commissioner Marshall and seconded by Commissioner VanBogaert. The motion carried by unanimous voice vote.
6. Attorney – No report
7. Police Department – Status on Updating Eligibility List – Chief Sikora reported the job/testing ad is posted with changes suggested by the Village attorney. We may not limit testing to only pre-certified candidates but may give preference to certified candidates. Although there will only be one list, all pre-certified candidates will be considered before proceeding to non-certified candidates. To date, 23 applications have been taken out and 9 have been returned. The deadline to return an application is Monday, April 9, and testing will occur at 9:00 a.m. on April 14, 2018 and the American Legion Hall. Chief Sikora will have sign-in sheets at the testing event and IDs will be checked. At the testing, Chief Sikora will give an overview to candidates. An email blast will be sent the week of testing with a reminder and Legion parking information. Commissioners were asked to arrive at the Legion by 8:00 a.m. for setup and to greet testers (some show up very early). Sikora will bring the applications to the testing event so Commissioners can review during testing. An agenda for the testing event will be prepared and posted in order to adhere to OMA and simple minutes should be taken. Testing usually takes 2-3 hours.

Chief Sikora stated tentative approval has been received from the Village Board to add one full-time officer next fiscal year and hope to promote an officer to Deputy Chief. Promotional testing of existing officer(s) to sergeant will also occur next fiscal year.
8. Communications – No report

9. Old Business – Chief Sikora advised the change to the Rules and Regulations is posted for public review. The file has not been received from Ottosen-Britz. VanBogaert will follow-up with Ottosen-Britz to obtain the electronic file of the Rules and Regulations.
10. New Business – There was consensus from the Commissioners to attend a training session scheduled for November 2-4, 2018 in Schaumburg. Commissioners will most likely attend the Saturday and Sunday sessions.
11. Adjournment – Commissioner Marshall motioned to adjourn the meeting at 7:25 p.m. with Commissioner Miller seconding the motion. The motion passed by unanimous voice vote.

Respectfully Submitted,



Diane McQuilkin
Village Clerk