



Village of Elburn

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Park Commission Meeting Agenda
Wednesday, February 21, 2017
7:00 pm

- 1) Call to Order
- 2) Pledge
- 3) Roll Call
- 4) Approval of minutes
- 5) Public comment
- 6) Update on park planners/grant writers
- 7) Discuss ideas for Elburn Station
- 9) Commissioners project updates
 - a) Future Pavilions (Standardize type and style)
 - b) Signs (standardize type and style)
 - c) Scout Projects
 - d) Blackberry 5k Bolt sponsorship
 - e) Garden Plots
 - f) Skate board park
- 10) Other Business
- 11) Adjourn

Next meeting March 20, 2018

MINUTES
VILLAGE OF ELBURN PARKS COMMISSION
JANUARY 17, 2018

Members Present: Dave Dickinson, Chairman Dan Kolzow, Dawn Kuefler, Patrick Leach, Brian McCarty, Rob Reilley, Amy Szumny

Members Absent:

Staff Members Present: Village Administrator John Nevenhoven

Others Present: Resident Jane Smith

1. Call to Order – Chairman Kolzow called the meeting to order at 7:00 p.m.
2. Pledge of Allegiance – Chairman Kolzow led the assembly in the Pledge of Allegiance.
3. Roll Call – A roll call vote ensued.
4. Approval of Minutes – December 19, 2017 – A motion to approve the minutes was made by McCarty and seconded by Kuefler. The motion carried by unanimous voice vote.
5. Public Comment – Resident Jane Smith read about Taco Bell considering coming to Elburn. Smith said she lives in the neighborhood north of the proposed location and she and her neighbors have concerns. Village Admin Nevenhoven provided an update and suggested Smith and her neighbors attend future Planning Commission meetings and hearings to learn about the project and provide their feedback.
6. Update on Park Planners/Grant Writers – Nevenhoven advised the Village Board has approved using Hitchcock for park planning in Elburn Station and throughout the Village. A meeting will be scheduled with Hitchcock to discuss the contract and moving forward including grants. They will first design the 20 acre parcel north of Keslinger Road in Elburn Station. The Village will also utilize a land planner for developments, etc. and may somewhat be involved with the park planner.
7. Discuss Ideas for Elburn Station – This occurred last month and will involve the park planner.
8. Discuss Ideas for Heritage Park – Waiting to hear from the HOA.
9. Commissioners Project Updates
 - a. Independence Park Playground (donations due, sign up list, schedule) – McCarty reported 2017 donations have been received and 2018 donations should arrive by the end of the month. Will follow-up with the HOA for their donation. The vendor will provide a temporary sign for the park.
 - b. Signs (standardize type and style) – The sign at the corner of Keslinger and Harley Roads is a good model to follow. There was consensus that wood (vs poly) is the preferred material for signs. McCarty will try to find out who/where designed the sign. Leach has a sign vendor contact.
 - c. Scout Projects – No update.
 - d. Ice Rink (update, signage, future) – Favorable feedback has been received. The rink can be expanded. Upkeep has basically been shoveling snow from the ice. There is difficulty getting water to the site during extreme cold. It was suggested getting those who are using the rink involved with maintenance and upkeep. It is no longer felt that signage posting designated hours for hockey vs pleasure skating is needed. Perhaps next year some organized activities can occur. The Community Center has already agreed to provide a better/level spot next year for the rink. Lighting probably will not happen this year. Overall, the rink has been a success.
 - e. Garden Plots – Szumny has spoken with an ag specialist and thinks this can happen this year. In addition to the parcel on North Street, a Village-owned parcel in Blackberry Creek was discussed as a possibility. Perhaps the Blackberry Creek HOA should be made aware. Kolzow will attend a

future HOA meeting and Nevenhoven will email the HOA president. It is believed the parcel(s) will need to be stripped—perhaps the sod can be sold or given away. Before pricing to strip the sod and turn the soil can be obtained, need to determine how large the area(s) will be. Watering options were discussed.

- f. Skate Board Park (fence) – The equipment has been picked up and is being stored on Village property. The next step is to sandblast the equipment. Nevenhoven advised the Village Board is in general agreement to pave the parking lot located at the southwest corner of First and North Streets—dependent on budget. The skate park will have to be fully fenced—a fence was not included with the equipment. Paving of the lot is currently being reviewed by Village Engineers. Szumny checked with Fox Valley Ice Rink for skate rentals—maybe next year.
 - g. Bike MS Ride - Reilley reported he is helping with this ride which is scheduled to go through Elburn. He will attend future meetings and keep the Commission updated. Reilley spoke with some trails contacts to consider creating shoulders along Anderson Road. They advised this will not occur until the road is repaired. The Campton Township Highway Commissioner has funding available to repair the road but is reluctant to do so because they believe the Village of Elburn will then annex the road. Nevenhoven said there is no interest by the Village of Elburn to do so.
 - h. Sponsorship of the Blackberry PTO 5K Scheduled for May 5, 2018 – Reilley reported the Blackberry PTO has requested Village sponsorship of a 5K race they are hosting. Sponsorships range from \$750 and down. Reilley suggested a Silver sponsorship (\$300) or lower. A mile marker sponsorship (which could include Parks Commission logo) is also available. A third party is being used to organize the race and registration is not yet open. This will be discussed at next month's meeting. Reilley will keep in touch with the group.
 - i. Fund Raising – Kuefler will follow-up with local restaurants for possible fund raising events.
 - j. Planters – Nevenhoven advised the planters will be moved (with the help of Blackberry Township) to Prairie Park in front of the barricades at the missing bridge. Prior to moving, the dirt will be removed from them when they thaw. Nevenhoven reported a meeting will be held on Friday with Waubensee Community College regarding the Prairie Park Bridge. Their Welding Program is interested in potentially building a new bridge at Prairie Park. Nevenhoven will report back to the Commission on this.
10. Other Business – The next meeting will be Wednesday, February 21 (due to the Presidents Day holiday).
 11. Adjourn - McCarty motioned to adjourn the meeting at 7:49 p.m. with Dickinson seconding the motion. The motion passed by a unanimous voice vote.

Respectfully Submitted,



Diane McQuilkin
Village Clerk