

MINUTES
VILLAGE OF ELBURN BOARD OF TRUSTEES
FEBRUARY 20, 2018

Board Members Present: President Jeff Walter, Trustees: Sue Filek, Bill Grabarek, Dave Gualdoni, Patricia Schuberg, Matt Wilson

Board Members Absent: Ken Anderson

Staff Members Present: Village Administrator John Nevenhoven; Finance Director Doug Elder, Village Attorney Bill Thomas, Police Chief Nick Sikora; Building Commissioner Tom Brennan; Public Works Supt Phil VanBogaert

Others Present: Residents Wayne Byerhof, LeRoy Herra, Chuck Urbasek, Elburn Herald Reporter Susan O'Neill; several Elburn Troop 7 Boy Scouts and their parents; Mutual Ground Executive Director Michelle Meyer

1. Call to Order – Village President Jeff Walter called the meeting to order at 6:45 p.m.
2. Pledge of Allegiance – Elburn Troop 7 Boy Scouts led the assembly in the Pledge of Allegiance.
3. Roll Call – A roll call vote ensued.
4. Public Comment, Awards & Presentations – None
5. Omnibus Agenda (Omnibus Vote) – All items listed with an asterisk (*) are considered to be routine by the Village Board or were recommended unanimously by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion on these items unless a Board Member or citizen so requests in which event the item will be removed from the Omnibus (Consent) Agenda and considered in its normal sequence on the Agenda.

*Minutes

<i>*Village Board</i>	<i>February 5, 2018</i>
<i>*Committee of the Whole</i>	<i>February 5, 2018</i>

A motion was made by Trustee Filek and seconded by Trustee Schuberg to approve the Omnibus Agenda. A roll call vote ensued. Ayes: Filek, Grabarek, Gualdoni, Schuberg, Wilson. Nays: None. Motion carried.

6. Mayor
 - a. Discuss and Approve Resolution 2018-03 Greenest Region Compact 2 – A motion to approve Resolution 2018-03 Greenest Region Compact 2 was made by Schuberg and seconded by Wilson. A roll call vote ensued. Ayes: Filek, Grabarek, Gualdoni, Schuberg, Wilson. Nays: None. Motion carried.
 - b. Discuss Mutual Ground – Michelle Meyer, Executive Director – Executive Director Michelle Meyer gave an overview of Mutual Ground's history and the services they provide to Kendall County and southern Kane County including domestic and sexual abuse support. All programs are provided free of charge and volunteers and grants are relied on heavily. The main fundraising event will occur in April and everyone is invited to participate (a pamphlet was distributed). Mutual Ground would like to open an office in Elburn at some time in the future. In the meantime, sponsorship and volunteers are always needed. Collecting supplies for shelters would be a worthy Eagle Scout project. Mayor Walter invited Meyer to contact himself or any Village Trustee if help is needed to obtain a location in Elburn.
 - c. The Metra chairman and staff met with Elburn officials recently regarding the UP West Line and issues they are facing. A third track installation will begin when the weather warms up and additional express service to Elburn will eventually be added. Metra is excited about development occurring near the Metra station in Elburn.

- d. Mayor Walter reported he won Grocery Cart Challenge which was organized and sponsored by the Farm Bureau. As a result, the Elburn Food Pantry is the recipient of over \$1500 in groceries.
7. Village Attorney – No report
 8. Village Clerk – No report
 9. Administration
 - a. Discuss and Approve a Façade Grant for 112 N. Main St. – Village Admin Nevenhoven stated he is affiliated with the Elburn American Legion but is not directly involved with this initiative. He highlighted the work that is needed on the outer brick of this very old building. The Village Building Department has reviewed the plans and is OK with the request. A motion to approve was made by Wilson and seconded by Grabarek. A roll call vote ensued. Ayes: Filek, Grabarek, Gualdoni, Schuberg, Wilson. Nays: None. Motion carried.
 10. Building and Zoning – No report
 11. Finance Department
 - a. Treasurer's Report January 2018 – Finance Director Elder highlighted the report. The major part of the Village Hall expansion has not hit yet and it will span two fiscal years.
 - b. Revenue and Expense Report Ending January 2018 – Elder presented the report. The current year budget was revised in February and this report does not reflect the revisions approved in February. We are now at the 75% mark of the fiscal year.
 12. Police Department
 - a. Discuss and Approve Tornado Automatic Activation System – Chief Sikora summarized the project and advised the satellite portion of the system is not yet available and may not be until sometime next fiscal year. Three quotes were received and include only the internet portion of the project. Sikora recommended the Sentry Siren system and explained why over the other bidders. It is estimated the satellite component will be approximately \$2K when it is available sometime next fiscal year. A motion to approve Tornado Automatic Activation System was made by Gualdoni and seconded by Schuberg. It was questioned if the system has text and social media blast capability. Sikora will research and report back to the Board. A roll call vote ensued. Ayes: Filek, Grabarek, Gualdoni, Schuberg, Wilson. Nays: None. Motion carried.
 - b. Sikora reported the Illinois State Police has selected Elburn for a LEADS audit and we have 60 days to respond.
 - c. An officer was sent to represent Elburn at Chicago Police Commander Bauer's funeral recently.
 13. Public Works Department
 - a. Discuss and Approve the Purchase of a New Lift Station Pump – Public Works Supt VanBogaert reported a lift station pump failed in the Williams Ridge area. A quote of \$13,029 for a hydromatic replacement from Metropolitan Pump was obtained. Prices for Meyer pumps (which do not use the same apparatus as the hydromatic) were also obtained. Discussion ensued as to potential cost saving (approximately \$1,000) and modifications required in order to use the Meyer pump in a hydromatic apparatus. For this particular lift station, VanBogaert recommends purchasing the pump from Metropolitan Pump. Perhaps going forward, the Meyer pump is an option to make pumps interchangeable. Trustee Wilson agreed moving forward with the Metropolitan Pump bid in this instance but we should be aware there are other options going forward. A drawing illustrating the differences was distributed to the Board. A motion to approve purchase of a new lift station pump from Metropolitan Pump in the amount of \$13,029 was made by Gualdoni and seconded by Schuberg. A roll call vote ensued. Ayes: Filek, Grabarek, Gualdoni, Schuberg, Wilson. Nays: None. Motion carried.
 - b. Discuss and Approve the Bond Reduction of Elburn Station Unit 2 – VanBogaert reported Village Engineers EEI have reviewed Shodeen's request to eliminate the performance bond. EEI recommends acceptance when the sump pump drainage line is constructed and the storm sewer is televised after dry utilities are completed. A one year 5% maintenance bond is then recommended (but not until mid-May 2018) with turnover to the Village no sooner than May 15, 2019. Shodeen has agreed to this timeline. A motion to approve the Bond Reduction of Elburn

Station Unit 2 was made by Schuberg and seconded by Gualdoni. A roll call vote ensued. Ayes: Filek, Grabarek, Gualdoni, Schuberg, Wilson. Nays: None. Motion carried.

- c. Discuss and Approve the Landscape Plan for Elburn Station Unit 2 – Nevenhoven highlighted the different landscape plans. Staff has reviewed to ensure they comply with the Village Subdivision Control Ordinance (with the exception of the Maple trees along Station Blvd.). A motion to approve the Landscape Plan for Elburn Station Unit 2 was made by Filek and seconded by Gualdoni. Waiter would like the Village Engineer to review the monuments to ensure they will be stable. Although not part of Unit 2, there was concern expressed with a monument at the northwest corner of Station Blvd. and Anderson Road—it does not appear to be stable. Discussion ensued regarding monuments throughout the development and whether or not so many are necessary—it is not certain if this many were included in the annexation agreement. Trustees Filek and Gualdoni withdrew their motion and second. Nevenhoven will review the MPDG regarding monument signs and will also follow-up with EEI for their opinion on the sign referenced above. No action will be taken tonight pending further staff review. A more-legible species list was requested when this comes back to the Board for review.
- d. VanBogaert reported the two water main breaks recently were probably related to cold weather (vs. old infrastructure). Approximately \$10K for repair was spent paying a contractor for the repair. Discussion ensued as to what it would take to bring some of this work in-house. VanBogaert responded purchase of equipment and staff training. However, certain breaks which involve utilities should be outsourced. The type/cost of equipment and training cost should be developed along with a long term capital plan to replace older infrastructure.

14. Bills

- a. Approve the Bills List – A motion was made by Trustee Grabarek and seconded by Trustee Schuberg to approve the bills for Tuesday, February 20, 2018 for \$131,803.52. A roll call vote ensued. Ayes: Filek, Grabarek, Gualdoni, Schuberg, Wilson. Nays: None. Motion carried.

15. Executive Session – (5 ILCS 120/2) (2)(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity – A motion was made by Trustee Gualdoni and seconded by Trustee Filek to leave regular session and enter into executive session at 8:03 p.m. A roll call vote ensued. Ayes: Filek, Grabarek, Gualdoni, Schuberg, Wilson. Nays: None. Motion carried. It was announced that there would be no announcements after the meeting.

At 9:07 p.m., a motion was made by Trustee Schuberg and seconded by Trustee Gualdoni to leave executive session and re-enter regular session. The motion carried by unanimous voice vote.

16. Other Business – None

17. Adjourn - Trustee Gualdoni motioned to adjourn the meeting at 9:08 p.m. with Trustee Filek seconding the motion. The motion passed by a unanimous voice vote.

Respectfully Submitted,



Diane McQuilkin
Village Clerk