

MINUTES
VILLAGE OF ELBURN BOARD OF TRUSTEES
JANUARY 16, 2018

Board Members Present: President Jeff Walter, Trustees: Ken Anderson, Sue Filek, Bill Grabarek, Dave Gualdoni, Patricia Schuberg, Matt Wilson

Board Members Absent:

Staff Members Present: Village Administrator John Nevenhoven; Finance Director Doug Elder, Village Attorney Britz, Police Chief Nick Sikora; Building Commissioner Tom Brennan; Village Engineer David Burroughs

Others Present: Residents Wayne Byerhof, LeRoy Herra, Chuck Urbasek, John VanBogaert, Elburn Herald Reporter Susan O'Neill; SafeClickHome reps Howard E. Hamilton, et al

1. Call to Order – Village President Jeff Walter called the meeting to order at 6:45 p.m.
2. Pledge of Allegiance – Trustee Grabarek led the assembly in the Pledge of Allegiance.
3. Roll Call – A roll call vote ensued.
4. Public Comment, Awards & Presentations – Howard Hamilton from Safe Click Home introduced himself and his partners and stated they are interested in pursuing a senior assisted living facility in town. Hamilton and his team will contact the Village staff to begin the process.
5. Omnibus Agenda (Omnibus Vote) – All items listed with an asterisk (*) are considered to be routine by the Village Board or were recommended unanimously by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion on these items unless a Board Member or citizen so requests in which event the item will be removed from the Omnibus (Consent) Agenda and considered in its normal sequence on the Agenda.

*Minutes

**Village Board
Committee of the Whole

*January 2, 2018
January 2, 2018*

A motion was made by Trustee Schuberg and seconded by Trustee Wilson to approve the Omnibus Agenda. A roll call vote ensued. Ayes: Ken Anderson, Filek, Grabarek, Gualdoni, Schuberg, Wilson. Nays: None. Motion carried.

6. Mayor
 - a. Reminder that the Legislative Breakfast is tomorrow.
 - b. Mayor Walter will participate in a "food checkout challenge" representing the Elburn Food Pantry. It is a competition to see who can fill the most shopping carts with food. At minimum, the pantry will get \$500 worth of food. The competition will take place on Friday, February 9, at the Jewel in Batavia.
 - c. Police Pension Board member Ken Gustafson has submitted his resignation and will be replaced by resident Chuck Urbasek. Urbasek will be in touch with Sgt. Schlacta to begin Pension Board training.
 - d. Mayor Walter represented the Village at the Elburn Lions Club who was hosting 30 Japanese Lions Club contingents.
 - e. The annual Village of Elburn employee and appointee dinner will take place on Thursday, January 18, at the Lion's Club. The event is fully funded by the Village Board and vendors—no tax payer funds will be used to pay for this event.

7. Village Attorney – Attorney Britz did a short presentation regarding FOIA and personal emails. All emails regarding Village business, including personal email accounts, are subject to FOIA. It is assumed personal devices are as well.
8. Village Clerk – No report
9. Administration
 - a. Discuss and Approve Purchase of Playground Equipment – Village Admin Nevenhoven advised playground equipment for the Elliott Family Park in Blackberry Creek is just over \$91K. Would like to order the equipment and have it delivered prior to Spring Break so a community event to install the equipment can be planned. A supervisor from NuToys (playground equipment vendor) will be present to direct volunteers. Private donations account for \$40K toward the cost. The Blackberry Creek HOA will contribute \$12K and the balance will be paid by the Village. The majority of the rec fund balance of \$49K will be depleted. A motion to approve the purchase of the playground equipment was made by Schuberg and seconded by Gualdoni. A roll call vote ensued. Ayes: Anderson, Filek, Grabarek, Gualdoni, Schuberg, Wilson. Nays: None. Motion carried.
 - b. Nevenhoven reported he will be leaving on January 27 for 15 days for military duty. He will return on February 10.
10. Building and Zoning
 - a. 4th Quarter and Year End Report – Building Commissioner Brennan presented the report.
11. Finance Department
 - a. Treasurer's Report – Finance Director Elder presented the report.
 - b. Revenue and Expenditure Report Ending 12/31/2017 – Elder presented the report and advised he is in the process of amending the current year budget.
12. Police Department
 - a. 4th Quarter and Year End Report – Chief Sikora presented the report. Elburn's overall crime rate is going down—community policing is paying off.
 - b. Sikora received an update from IDOT on the Village's Route 38 speed limit evaluation request. The evaluation included Route 38 west of Route 47 to Peck Road and concluded 55mph is the appropriate speed limit. The report also recommended signage at Route 38 and Anderson and Route 38 and Pouley Roads. The State suggested the Village issue crash reports to the local State engineer for ongoing review.
 - c. Sikora reported the annual animal control report shows 18 total intakes from Elburn last year.
13. Public Works Department
 - a. Fourth Quarter and Year End Report – Due to the absence of Supt Phil VanBogaert, the report will be post-poned to the next meeting.
 - b. Nevenhoven stated with the recent snow storms and broken water main, Public Works has been working hard.
14. Bills
 - a. Approve the Bills List – A motion was made by Trustee Grabarek and seconded by Trustee Gualdoni to approve the bills for Tuesday, January 16, 2018 for \$78,361.85. A roll call vote ensued. Ayes: Ken Anderson, Filek, Grabarek, Gualdoni, Schuberg, Wilson. Nays: None. Motion carried.
15. Executive Session – No executive session held.
16. Other Business – The Elburn Community Development Corporation (ECDC) has requested a budget of \$6,250. With this they intend to do the following: design a logo, brochures, banners, printing, website design/hosting. The Economic Development budget is \$22,050. Walter will have the president of the ECDC contact Nevenhoven. The Village Board requested updates from the ECDC periodically.

17. Adjourn - Trustee Gualdoni motioned to adjourn the meeting at 7:19 p.m. with Trustee Filek seconding the motion. The motion passed by a unanimous voice vote.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Diane McQuilkin".

Diane McQuilkin
Village Clerk