

MINUTES  
VILLAGE OF ELBURN COMMITTEE OF THE WHOLE (COW)  
JANUARY 16, 2018

Board Members Present: President Jeff Walter, Trustees: Ken Anderson, Sue Filek, Bill Grabarek, Dave Gualdoni, Patricia Schuberg, Matt Wilson

Board Members Absent:

Staff Members Present: Village Administrator John Nevenhoven; Finance Director Doug Elder, Village Attorney Britz, Police Chief Nick Sikora; Building Commissioner Tom Brennan; Village Engineer David Burroughs

Others Present: Residents Wayne Byerhof, LeRoy Herra, Chuck Urbasek, John VanBogaert, Elburn Herald Reporter Susan O'Neill; SafeClickHome reps Howard E. Hamilton, et al

1. Call to Order – Mayor Walter called the meeting to order at 7:19 PM.
2. Roll Call – A roll call vote ensued.
3. Public Comment – None
4. Discuss the FY2018-19 Budget Timeline – Finance Director Elder presented the timeline and highlighted amendments to the current year's budget.
5. Discuss Restricting Windmills, Solar Panels and Snowmobiles/ATV's – Mayor Walter said Staff has become aware there are no ordinances that govern these items on Village property. Technology has changed and there are grants to encourage alternative energy sources. From a public safety and general welfare standpoint, would the Board like to do an initial evaluation of other communities? Building Commissioner Brennan said anything dealing with electrical requires a building permit. Some residents have suggested Elburn should become golf cart friendly. There was consensus from the Board to authorize staff to investigate what other communities have in place. There are existing snowmobile ordinances—should we leave as is and be complaint based? Shodeen rep, Skidmore, said the path on the west side of Anderson Road should restrict motorized vehicles. Chief Sikora will research anything on the books prohibiting motorized vehicles on bike and walking paths. The Mayors Caucus will be discussing green initiatives.
6. Discuss Park Planning Services – Elburn Station – Village Admin Nevenhoven stated there was an unsuccessful attempt to find one firm for both park and day to day land planning. Park planners Hitchcock are highly rated and very successful at obtaining grants. It was recommended Hitchcock be retained to design parks for Elburn Station. With only \$12K in the budget, this will be addressed in next year's budget as well. Hitchcock is willing to serve as park planner for the entire Village on a case by case basis. Quality planning helps with grant submissions. Budget-wise, the Board will evaluate how to manage and how to make an equitable distribution to all parks in the Village, not just Elburn Station. The Parks Commission is looking for opportunities to interconnect parks throughout town. Even though all Elburn Station parks will not be developed this year, Shodeen rep Skidmore suggested an open contract with Hitchcock in order to move forward in a timely basis when necessary. Perhaps a termination clause could be included if something were to change in the future. There was consensus from the Board to move forward with Hitchcock and to pursue a contract for review. Skidmore and Nevenhoven will work together and bring a contract back to the Board for review.
7. Discuss Land Planning Services – Nevenhoven advised the Village has used Teska in the past for land planning services. In addition to day to day issues (including Elburn Station changes), Teska will

also work with the Planning Commission. Most of their fee will be paid via escrow accounts. Teska can also assist with the Village comprehensive plan which is almost five years old now. There was consensus from the Board to move forward with Teska and a contract will be brought back to the Board for review.

8. Discuss Elburn Station Landscape Plans Unit II – Nevenhoven reported Shodeen is not interested in posting a bond to cover possible future replacement of autumn blaze maples planted along Station Boulevard. The tree plantings do not conform to the Village Subdivision Control Ordinance. The Village and Shodeen are at an impasse and direction is needed from the Board on how to proceed. There are approximately 80 autumn blaze maple trees in the ground now and should the Village require adherence to the Subdivision Control Ordinance, approximately 12 trees would be replaced. The Elburn Station Master Plan Development Guidelines (MPDG) conflicts with the Subdivision Control Ordinance. Shodeen and Village counsel are in disagreement as to which prevails. Attorney Britz said the annexation agreement states all Village laws are applicable to the property and encouraged Board members to review both the MPDG and the Subdivision Control Ordinance. Nevenhoven added there should be agreement prior to planting. It was suggested to involve the land planner for a professional opinion. Mayor Walter will forward an email to Board members from a Morton Arboretum resource who recommends the trees in question be replaced. This will be discussed further at a future meeting.
9. Discuss Elburn Station Public Improvement Acceptance – No discussion this evening.
10. Other Business – Regarding the FOIA discussion earlier this evening, Mayor Walter asked if the Village should include tablets or laptops for Board members in the budget. Staff will research cost and bring back to the Board during budget discussions. It was suggested maintenance and support costs be factored in as well.

Sexual harassment training for all appointees will occur at the Special COW meeting on January 29. Some members of the Fire Department will also attend. Employee training will occur separately.

11. Adjourn – Trustee Gualdoni moved to adjourn the meeting at 8:38 p.m. The motion was seconded by Trustee Filek and passed by a unanimous voice vote.

Respectfully Submitted,



Diane McQuilkin  
Village Clerk