

MINUTES  
VILLAGE OF ELBURN PARKS COMMISSION  
NOVEMBER 21, 2017

Members Present: Dave Dickinson, Chairman Dan Kolzow, Dawn Kuefler, Brian McCarty, Rob Reilley

Members Absent: Patrick Leach, Amy Szumny

Staff Members Present: Village Administrator John Nevenhoven

Others Present: Residents Bill Myers, John Stoffa; Shodeen rep Bob Skidmore

1. Call to Order – Chairman Kolzow called the meeting to order at 7:00 p.m.
2. Pledge of Allegiance – Chairman Kolzow led the assembly in the Pledge of Allegiance.
3. Roll Call – A roll call vote ensued.
4. Approval of Minutes – October 17, 2017 – A correction was noted to the minutes—item #6, second to last paragraph, the last sentence in the paragraph should be stricken. A motion to approve the minutes, with the correction noted above, was made by McCarty and seconded by Reilley. The motion carried by unanimous voice vote.
5. Public Comment – None
6. Discuss Ideas for Elburn Station – Shodeen rep Bob Skidmore said pavilions were discussed at the last Parks meeting and no recommendation was made. The Village Board directed Shodeen to come back to Park Board for a recommendation as to the location of pavilions in Elburn Station with no respect of where the money is coming from. Chairman Kolzow said there was concern that the proposed pavilions aren't located within parks—they are alongside trails. Skidmore said the pavilions are located in open/park space and distributed packets to the Commission showing samples of pavilions. Skidmore asked for a recommendation for the Village Board to proceed per the annexation agreement of a 50/50 cost share. The hope is to begin work this year, weather permitting. It was asked when the Village takes over responsibility for the maintenance and upkeep of parks and structures. Skidmore said the Village per se is not responsible because they will be covered under the SSA which the Village administers. Dickinson said he would like to see projects in other parts of the Village before Elburn Station. Nevenhoven said the Commission should decide if they would like pavilions in Elburn Station. If yes, where, and what should they look like? Discussion ensued that this is an opportunity to attract new residents to the Village which would generate revenue via water bills, taxes, etc. When asked why the two proposed pavilions are so close together and why there are none in the northern section of the development, Skidmore said these are proposed locations per the annexation agreement as scenic viewpoints. There will be many amenities in the northern area because it is the hub/village center of Elburn Station and is still being discussed. The proposed pavilions will be shelters only—with no water fountains, etc. Bike racks can be installed after cement pads are poured. There was discussion if pavilions should be consistent throughout the Village. However, within Elburn Station alone there are areas where a more rustic/natural pavilion next to a pond might be preferable whereas a steel/contemporary structure may be more appropriate in the village center area. McCarty made a motion to the Village Board to proceed with the cost share agreement to construct two pavilion structures in Elburn Station. The motion was seconded by Reilley. A roll call vote ensued. Ayes: Kolzow, Kuefler, McCarty, Reilley. Nays: Dickinson. Motion carried.

There was discussion related to the large park located in the southern portion of Elburn Station. Drainage in the area is a concern. Because it is a flood plain, amenities for a large sports area (parking lot, restroom facilities, etc.) will be a major consideration. A large area that would allow

fireworks display and a dog park are other amenities expressed as a desire by the Commission. It will help to develop a plan when a planner is involved.

7. Discuss Bicycle and Pedestrian Committee of Kane County – Kolzow attended the October meeting which is open to entities countywide. Several resources, including funding assistance, bicycle passage signage, etc. are available. The Committee website lists future meeting dates.
8. Commissioner Project Updates
  - a. Independence Park Playground – McCarty said the park is fully funded--\$12K was approved by the Blackberry Creek HOA. A purchase order is in the works and some equipment will be ordered this year. The equipment vendor will include boogie boards for free. Excavation will begin in the spring.
  - b. Benches – Installation Locations – Benches have been received but because they require concrete pads, they will be installed in the spring. Locations need to be determined. A Boy Scout previously expressed interest in this as an Eagle Scout Project.
  - c. Doggy Do Stations (5) Installation Locations – Nevenhoven said the stations have been received and locations have been identified. They may be installed this fall.
  - d. Signs – No update. There was consensus the Parks Commission should decide on park signage rather than donors.
  - e. Prairie Park Planters – No update. The extra planters are not at Public Works, they are at the old coop area.
  - f. Scout Projects – No update.
  - g. Ice Rink – Walls for the rink will be up next week—everyone is welcome to come and help. The kit came with a surfacer tool that will be used for rink maintenance. Fencing will be installed around three sides of the rink as a potential snow fence. Bleachers will be available and a path will be maintained to the rink. Rubber mats will be provided for those wearing skates and there will be portable lighting. Kolzow will send suggestions to Nevenhoven for goals to be purchased. Kolzow will contact Public Works Supt VanBogaert regarding hoses to fill the rink.
  - h. Dewey Dash – Reilley met with the library and the Park Commission will be involved - discussion is ongoing. Parks would be the secondary charity behind the library.
  - i. Fund Raising – The Parks Commission will share table space with the Village Board at the Legion during the Elburn Christmas Stroll. Commissioners will cover shifts at the table and sell raffle tickets. Jinglepalooza is not supportive so will only sell raffle tickets at the Elburn Stroll. Kuefler will look into a Parks Commission night at a local restaurant as an additional fund raising event.
  - j. Garden Plots – The parcel did not get tilled—will most likely be tilled in the spring.
9. Other Business – McCarty said Prairie Park is subjected to quite a bit of vandalism and asked if regular grass burns could occur so the park is more exposed. Nevenhoven said controlled burns occur every three years or so. In addition to vandalism, there is loitering. There was discussion if signs should be posted or webcams installed to deter vandalism.

Missing Fencing at Blackberry Creek Ballfields – Fencing was removed in order to bring in material. Before the fence could be reinstalled, the fence was stolen. A police report will be filed and a possible insurance claim will be researched. Groups who use the fields may be asked to help pay for new fencing and it will be researched if SSA funds could potentially be used.

a. Volunteers Needed for Holiday Stroll and Jinglepalooza – See item 8(j) above.

10. Adjourn - McCarty motioned to adjourn the meeting at 8:14 p.m. with Dickinson seconding the motion. The motion passed by a unanimous voice vote.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Diane McQuilkin".

Diane McQuilkin  
Village Clerk